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Power One Note: Unleash the Power of One Note

Kathy Jacobs, Bill Jelen

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Power One Note: Unleash the Power of One Note Kathy Jacobs, Bill Jelen
Covering the use of Microsoft OneNote in a wide variety of situations, this handbook provides tips for anyone who takes notes, organizes materials, or keeps a to-do list. In addition to providing the basic information on using the product's interface, this guide teaches how to use OneNote to do specific tasks such as brainstorming, mind mapping, storyboarding, and minutes taking. Also discussed are using OneNote on a Tablet PC, using the existing stationery files to organize notes for a wide variety of classes, and finding OneNote resources online.

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