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# Facilitating with Ease!: Core Skills for Facilitators, Team Leaders and Members, Managers, Consultants, and Trainers

*Ingrid Bens*

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**Facilitating with Ease!: Core Skills for Facilitators, Team Leaders and Members, Managers, Consultants, and Trainers** Ingrid Bens
*Facilitating with Ease!* is an updated version of the best-selling resource that offers easy-to-follow instructions, techniques, and hands-on tools that team leaders, consultants, supervisors, and managers have used to learn the basics of facilitation. Complete with worksheets on CD-ROM that can be customized to fit your personal needs, it's a complete facilitation workshop in a take-home format. *Facilitating with Ease!* shows you how to run productive meetings with skill and authority and includes the information needed to train others in your organization to become confident facilitators as well. The book is filled with dozens of exercises, surveys, and checklists that can be used to transform anyone into an effective facilitator.

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